



The City of Pleasant Hill

Invites your interest for the position of

BUILDING INSPECTOR

\$6,199 to 8,043* Monthly

(3% increase effective 4/1/19)

Application Deadline: Friday, April 5, 2019

POSITION: Under supervision of the Chief Building Official, the Building Inspector inspects residential, commercial, and industrial buildings at various stages of construction, alteration, or repair; examines residential, commercial, and industrial plans that are submitted for a building permit; and also participates in overseeing building activity to ensure public safety and compliance with codes and regulations. This position may require occasional irregular hours and consists of inside and outside work, including site review and other field work.

DUTIES: Typical duties may include, but are not limited to the following:

- Inspect residential, commercial, and industrial building projects at various stages for compliance with all pertinent codes, regulations, and ordinances.
- Assist with the issuance of building permits and checking of plans for code compliance.
- Answer questions regarding building regulations at the counter and on the telephone.
- Produce clear, precise correction notices pursuant to job site field inspections.
- Interact with architects, engineers and developers on matters pertaining to codes and regulations.
- Participate in joint inspections with fire and health officials, as well as other City divisions.
- Review and maintain correct construction files.
- Check for permits and non-compliance of all alterations, major repairs, and additions to buildings.
- Inspect water meters, gas meters, and sewer connections.
- Perform related work as assigned

QUALIFICATIONS:

Knowledge of:

Building construction principles and practices, including familiarity with carpentry, plumbing, and electrical trades; Safety and construction standards of the building construction industry; California Building Code, California Plumbing and California Mechanical Code, California Electrical Code, Health and Safety Codes, City codes and ordinances.

Ability to:

Interpret and explain code, regulations, and ordinances; Detect through inspection deviations from plans, codes, regulations and ordinances; Read and understand building construction plans and drawings; Organize daily workload; Communicate clearly, orally and in writing.

EXPERIENCE & TRAINING: Any combination equivalent to experience and training that could likely provide the required knowledge and abilities would be qualifying. A typical way to obtain the knowledge and abilities would be:

Experience:

Three years of experience in the construction industry as a journey level contractor, carpenter, plumber, or electrician.

Training:

Equivalent to a twelfth grade education supplemented by courses in construction and architecture.

SPECIAL REQUIREMENTS: Certification by the International Code Council (ICC) is required. Possession of an appropriate California driver's license and a satisfactory driving record.

EMPLOYMENT INFORMATION: Employment offers are contingent upon successful completion of a pre-employment physical exam, drug screen and background check. California Driver's License and a satisfactory driving record are required.

SELECTION: All applicants must submit a copy of their current (issued within the past six months) DMV driving history at the time of their application. **Applications submitted without a driving history will not be considered.** Candidates will not be contacted to correct the deficiency. The most qualified candidates will be invited for an oral board interview, based on background and experience as evidenced by their application. A written or practical test may be administered. To be placed on an eligibility list, an applicant must pass the written exam, and receive a passing score of 70 or more from each panel member.

APPLICATION: Applications are only accepted online at www.calopps.org and must be received by 5:00 p.m. on Friday, April 5, 2019. Please click on the "Member Agency" button at the top of the CalOpps webpage and select the City of Pleasant Hill. Resumes will not be accepted in lieu of a City employment application.

COMPENSATION AND BENEFITS:

- **Salary:** \$6,199 to 8,043* per month (3% wage increase effective April 1, 2019).
- **Health/Medical Benefit:** Choice of coverage with Kaiser or Blue Shield. The City pays 75% of the Kaiser monthly premium at each coverage level. The City contributes \$400/month either to cash or contribution on behalf of the employee into an ICMA 457 deferred compensation plan in lieu of medical coverage
- **Dental & Vision Coverage:** City-paid dental and vision plan for employee and eligible dependents
- **Retirement:** CalPERS enrollment in either 2%@60 (Classic Member) or 2%@62 (PEPRA New Member)
- **ICMA Deferred Compensation & Roth IRA Plans:** Voluntary plans available to all employees
- **Holidays:** City recognizes 13 paid holidays per year
- **Life Insurance:** City provided life insurance (\$50,000 coverage)
- **Long Term Disability:** City-paid long-term disability coverage
- **Medicare:** Employees contribute 1.45% to Medicare with employer match
- **Section 125 Plan:** Dependent care and out-of-pocket medical costs may be paid on a pre-tax basis
- **Sick Leave:** Earned at the rate of one day per month
- **Vacation:** Earned at the rate of 10 days per year, increasing with service years
- **Personal Leave:** One day per year to take off as a personal leave day

DISCLAIMER: No warranty; although great care has been taken to accurately report benefits offered, there is no warranty of complete benefit summary intended. Naturally, all information provided must be subject to the actual terms of the legal documents that control the benefit program.

Immigration Reform and Control Act

To comply with the Immigration Reform and Control Act, all new employees are required to provide proof of U.S. citizenship or authorization to work in the United States on their first day of employment.

Equal Opportunity Employer

The City of Pleasant Hill is an Equal Opportunity Employer. In accordance with the Americans with Disabilities Act of 1990 (ADA), requests for special accommodations during any stage of the examination process should be made in advance to the Human Resources Department.